



Meeting of the
HIV Health and Human Services Planning Council of New York
June 19, 2008, 3:00-5:00 PM
NYS DOH AIDS Institute, 90 Church Street, Conf Rm. 4A/B, NY, NY

MINUTES

Members Present: J.C. Park, MA, MPA (Governmental Co-chair), S. Elcock (Community Co-Chair), E. Telzak, MD (Chair, Finance Committee), S. Adams (for M. Brune), B. Backofen, E Camhi, F. Carroll, A. Etienne, T. Faulkner, Ira Feldman, Y. Gebhardt (alt for E. Viera, Jr.), J. Irwin, F. Laraque, MD, MPH, J. Leandry-Torres, J. Lehane, PhD (for T. Petro), M. Lesieur, F. Machlica (for L. Fraser), D. Marder, MD, G. Mercado, D. Ng, W. Okoroanyanwu, MD, G. Philip, A. Richardson, D. Rudnick (for J. Edwards)
Members Absent: A. Aviles, M. Bacon, L. Bishop, R. Bramble Weed, R. Canosa, I. Gamble-Cobb, A. Hardman, R. Jackson, V. Jarvis, MD, T. Mack, MD, MPH, L. Freddy Molano, MD, MPH, A. Perry, A. Quinones, L. Scaccabarozzi, S. Self, PhD, R. Spellman.
Staff Present: *DOHMH:* J. Hilger, D. Klotz, R. Molina, N. Rothschild, DrPH, A Santella, DrPH, D. Wong, *PHS:* B.Carroll

Agenda Item #1: Meeting Opening/Introduction/Minutes

Ms Elcock opened the meeting and members introduced themselves.

Mr.Park and Mr. Backofen led the moment of silence with a tribute to Judi Verdino, former director of HIV CARE Director, PHS Solutions (formerly MHRA) and long-time ally of PLWHAs, who passed away on June 13, 2008.

Ms.Elcock reviewed the Rules of Respectful Engagement. Mr. Park reminded the Council of conflict of interest guidelines.

Mr. Park reviewed the agenda and the meeting materials. *Ms Elcock* led the review of the minutes of the May 15, 2008 meeting; motion was made to accept, seconded, voted & minutes accepted.

Agenda Item #2: Public Comment, Part I

M. Gold: We must acknowledge Judi Verdino's passing and her commitment to giving voice to PLWHAs, as well as to others, who have passed from non-AIDS related causes.

V. Benadava/ D. Campbell: While many governmental entities, ASOs, CBOs and providers participate in the Planning Council, it is vital that there be more consumer representation on the Planning Council.

D. Miller: I am extending, once again, an open invitation to Planning Council members to our Saturday meetings of the PWA Advisory Group. In view of the recent flooding in Iowa, I stand ready to begin a conversation about how we might mobilize our efforts to help our fellow PWAs, who are in need of assistance.

Agenda Item #3: PLWHA Advisory Group Report

Ms. Etienne: I, too, want to acknowledge Judi Verdino, whom we shall miss deeply, who fought for all of us without voices and ask that everyone remember the pain and daily struggles of those who are living with HIV and AIDS. HIV & AIDS crosses all borders – racial/ethnic, geographic, biological, familial, etc. Over the past year, the Advisory Group has arranged for many informative presentations on youth, transgender, women living with AIDS,

stigma and discrimination, SNPs and return-to-work programs. We are planning additional talks on access to transportation services for PWAs and HIV immigration issues.

Agenda Item #4: “Ambulatory Care Payment Reform in Medicaid: APGs”

Ira Feldman, Deputy Director, AIDS Institute, Medicaid Policy and Programs and Franklin Laufer, Director of Finance Systems, of the NYS Department of Health presented on Medicaid Reform & Ambulatory Patient Groups. For details of this presentation, please refer to the handout “Ambulatory Care Payment Reform in Medicaid: APGs”, which has been included in the day’s meeting materials and will also be available on our website at www.nyhiv.org

Agenda Item #5: 2007-2008 Part A Base Spending and Reprogramming Plan

Jan Park led the review of the FY 2008 Reprogramming Plan, which is the plan to use funds that become available throughout the year but have not been committed to on-going programs. These funds can become available through carryover, uncommitted or under-spending. The proposal for approval today by the Council includes 1) the restoration of \$2,000,000 to the ADAP pools, 2) a 9% increase in food budgets for food and nutrition contracts, 3) a one-time enhancement of approximately \$14,000 related to the increase in fuel costs, 4) the flexibility to move up to a maximum of 15% between service categories, 5) the purchase of Rapid Test Kits to address the increased demand created through our Early Intervention and Harm Reduction programs and 6) a restoration of \$1,000,000 to the ADAP and ADAP+ pools.

Joann Hilger emphasized that at this point in time, at the end of June, it is useful to have a re-programming plan in place in order to assure as much spending as possible. This plan is very similar to that of last year’s and was successfully used to maximize our spending. Carryover funds are to be received shortly and have already been approved by the Council for the ADAP program; under-spending of funds, is re-allocated to other programs, on an either one-time or ongoing basis. In response to concerns voiced around escalating food costs (due to the massive flooding in the Midwest), it was noted that the PSRA and Executive Committees would need to convene discussions to consider additional funding for food & nutrition programs. A motion was made to accept the plan, seconded, and a roll call was taken. The motion carried unanimously.

Agenda Item #6 Grantee Report

JoAnn Hilger reported that by utilizing a pro-active and aggressive strategy towards our spending, our record expenditure level of 99.2% of grant funds for Year 18 resulted in under-spending of 0.8%, which is well under the 2% maximum allowable by HRSA.

We are closing out our first year of performance-based, fee for service contracting and closely analyzing spending, implementation and service issues in order to better inform our contractors and maximize the potential of these program methodologies. We are seeking to limit our MAI under-spending to less than 8%. The PSRA Committee is establishing priorities as we approach the 2009 grant application and will work with Mike Isbell, who has been our consultant in past years. The NYC EMA has had several abstracts accepted for presentation at the Grantee Meeting in Washington, DC at the end of August, including Performance-Based Contracting, Consumer Needs Assessment, Suburban and Urban Planning and Priority Setting.

Dr. Julie Lehane of WCDOH reported that they are reviewing CFAs for the MAI contracts in anticipation of the new August 1 contract year. They are also presenting a reprogramming plan for \$97,000 to the Steering Committee and are seeking to enhance transportation, food and housing categories.

Agenda Item #7 Committee Updates

Finance Committee (delivered by Dr. Telzak): The Finance Committee met on May 29, focusing on FY 2007 Close out and the MAI 2nd quarter close out. As mentioned previously, under-reporting for the base grant was ~ \$850,000 or 0.83%. Spending for the formula grant was just under 99%. However, Maintenance in Care and Housing Placement performance-based contracts require ongoing monitoring, with relatively large unspent balances. MAI

contracts in the two service categories noted above exhibited slightly higher under-spending compared to the same period last year. A conference call is scheduled for the end of July to discuss 3rd quarter MAI and 1st quarter FY 2008 Base reports.

Policy (delivered by Mr. Park): Two time-sensitive letters have been approved by the Executive Committee and were sent in advance of Council approval: 1) the Federal Letter to Speaker Pelosi addressing Moratorium on Medicaid Changes (HR2642) and 2) the State Letter to Assemblyman Gottfried addressing HIV testing (A 11461). It was also announced that the House Appropriations Labor HHS/Sub-Committee approved a \$100 million increase for Ryan White, which includes a \$43 million increase for Part A.

Priority Setting & Resource Allocation (delivered by Mr. Park): PSRA Committee convened a Data Day on June 5 and will also convene re-prioritization discussions on June 20, July 7 and July 9.

Integration of Care Committee (delivered by Ms. Gamble-Cobb): The IOC Committee discussed the methodology for funding medical transportation services.

Needs Assessment (delivered by Ms. Irwin): NYCDOHMH presented on emerging epidemiologic trends in NYC, based on recommendations from the month before. There was an overview of HRSA's comprehensive plan, and a brainstorming session regarding Part B HIV Care Networks, how services might change, the impact of rapid testing on the health care system's ability to handle increased numbers of newly-diagnosed individuals, youth transitioning into adults and their access issues and access for un- and underinsured populations and the barriers they face. The Committee will be working closely in the development on the 2008 Comprehensive Plan. New CHAIN reports available this Fall include pathways to mental health services and systems of medical care, chronic disease and co-morbidity analysis and service utilization and needs. Future topics include: predictors of immune function, determining the impact of housing and case management services, comparison of multiple service types and their effect on engagement in primary care.

Consumers Committee (delivered by Felicia Carroll): The Consumers Committee held its last meeting on June 19; highlights of the planning year include the Committee's participation in the Consumer Focus Group Survey, the MMP survey, continued capacity-building and training initiatives, the development of an annual workplan and sustained consumer participation in the planning process.

Rules & Membership Committee (delivered by Dr. Okorowanyanwu): The proposed By-Law changes, approved for recommendation by the RMC Committee were presented at the Executive Committee and sent back to the RMC for further discussion. Recruitment activities for new Council members are underway; to date we have received 20 applications to fill 6 vacancies.

Agenda Item #8 Public Comment, Part II

Mr. Miller stated that NYC is unique with respect to the number of ACTG sites (4) in which NYC participates. It is important that providers become more familiar with the Adult AIDS Clinical Trials Group. NYC Council-woman Brewer has agreed to attend the AG's meeting on June 21. Health People has started a treatment education program 1x/month at various hospitals. Council Members are once again invited to the AG on an ongoing basis. Ms. Etienne announced the PWA AG Picnic on July 12 and invited all Council members.

There being no further business, the meeting was adjourned.

Minutes approved by the HIV Planning Council on July 28, 2008.



Jan Carl Park, MA, MPA
Governmental Co-chair